



FEMA

April 24, 2015

Norma Forgione
Federal Grants Manager
MA Dept. of Conservation and Recreation
251 Causeway Street
6th Floor
Boston, MA 02114

Re: Missing Documentation – MA Dept. of Conservation and Recreation – State Parks, DCR Salisbury State Beach Reservation Repairs and Sand Re-nourishment, FEMA-4110-DR-MA, Project Worksheet 746

Dear Ms. Forgione,

FEMA is conducting a review of all Project Worksheets (PW) written for 4110-DR-MA (Severe Winter Storm) and has identified the need for additional information to support eligible costs for this PW.

In order to complete the processing of the above-mentioned PW, the following information and documentation is hereby requested:

- Provide supporting documentation substantiating that Salisbury State Beach (damaged beach) is an 'engineered beach' to include:
 - Design studies, construction documents, and as-built plans for the original construction of the 'engineered beach' in accordance with FEMA Policy 9580.8
 - All studies, construction documents, and as-built plans for each prior re-nourishments ('re-use') sites
 - Provide the MA Dept. of Conservation and Recreation's (DCR) re-nourishing ('re-use') schedule for Salisbury State Beach
 - Documentation and relevant details of the DCR's maintenance plan including how the need for re-nourishment is determined and funded
 - Pre- and post-storm profiles that extend at least to the seaward edge of the sub-aqueous near shore zone (closure depth, usually -15 to -20 feet)
- In accordance with FEMA Policy 9523.5, Debris Removal from Waterways, provide supporting documentation substantiating the shoaling and/or displaced material (sand) from the Salisbury State Beach was "an Immediate Threat to Life, Public Health, and Safety," was "an Immediate Threat of Significant Damages to an Improved Property," or the removal of debris (sand) from the North Jetty or other areas would "Ensure Economic Recovery of the Affected Community or a Benefit of the Community at Large"
- Provide the total quantities and costs associated with the sand removal from Salisbury State Beach improved properties (roads, parking areas, etc.) to include invoices and proof of payments

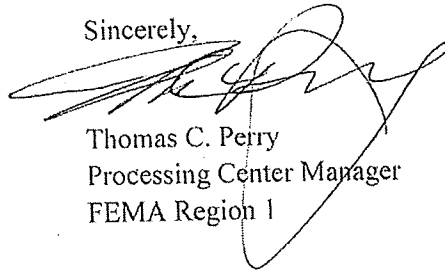
Ms. Norma Forgione

Page 2 of 2

- Provide supporting documentation identifying the locations where re-used material (sand) was replenished at the Salisbury State Beach
- Provide copies of plans and profiles per GZA GeoEnvironmental, Inc.'s (GZA), proposal for Emergency Work and Re-nourishment to Salisbury State Beach
- Provide invoices and proof of payments for the associated costs described per PW746, to replace and install 5,000LF (Linear Feet) of non-treated wood snow fence, T-posts, and 270,000 beach grass culms destroyed during the Severe Winter Snow Storm (DR-4110) on Salisbury State Beach
- Provide details and description, Scope of Work (SOW), invoices, and proof of payments associated with Bid Alternate No. 2 in the Bid Summary Award (dated April 18, 2013)

The requested documentation should be forwarded within thirty calendar days from the date of this letter to the Region I Processing Center at fema-r1-cpc@fema.dhs.gov or by mail at 63 Old Marlboro Road, Building A, Maynard, Massachusetts 01754.

Sincerely,



Thomas C. Perry
Processing Center Manager
FEMA Region I

cc: MEMA Rep, Gina Valentine, 508-988-0007, gina.valentine@state.ma.us